



By your side

Delegate Training Application Form

NB: Please return to your organiser for approval by the appropriate Manager

NAME			
MEMBER NUMBER			
ARE YOU A NEW DELEGATE	<input type="checkbox"/> Yes, I am a new delegate <input type="checkbox"/> No, I am an existing delegate <input type="checkbox"/> Contact <input type="checkbox"/> Other :		
EMPLOYER			
BRANCH OF THE UNION			
HOME ADDRESS			POSTCODE
MOBILE NUMBER	M		
EMAIL ADDRESS	W		
Type of Training (Please tick only one box per form)	<input type="checkbox"/> Delegate Basics <input type="checkbox"/> USU@WORK Level NB: it is expected that Delegates would undertake Delegate Basics, they will then be considered for USU@WORK		
NAME OF ORGANISER			

Preferred Date and Location – Please circle preference

Date	Location	Date	Location
27-28 April	Rutherford	13-14 July	Rutherford
11-12 May	Western Sydney	26-27 July	Tamworth / North Coast
18-19 May	Wagga Wagga	10 -11 August	Central West
1-2 June	Sydney - EUPS	30-31 August	Sydney
8-9 June	Wollongong / Kiama	21 - 22 September	Port Macquarie
22-23 June	Sydney	5-6 October	Southern

I give my commitment to the following:

- I have read and understand the attached USU Policy WHS-12 In Person Branch meeting COVID 19 Risk Minimisation and agree to the requirements contained therein, and agree to:
 - Provide proof of vaccination (including booster); and
 - Undertake Rapid Antigen testing each day (provided each day); and
 - Wear KN-95 mask or equivalent (provided each day)
- to complete all Course Assessment requirements in the time allocated by the Trainer and to complete the Course.

Applicant's Signature:	Date:
Manager's Signature:	Date:
Training Officer's signature:	Date:

EUPS Delegates EA Clause reference:

IN PERSON BRANCH MEETING COVID-19 RISK MINIMISATION PROCEDURES (MINIMUM STANDARDS)

POLICY / PROCEDURES

WHS-12

Preamble:

Branches will be transitioning back to face-to-face meetings however it **MUST** be done in a consistent and planned manner that minimises the risks from the spread of COVID-19.

The United Services Union adopted a unanimously endorsed policy of mandatory vaccination that applies to delegates attending Executive, Branch Meetings and Conferences.

Executive Meetings, Branch Meetings & Conferences:

- Branch Meetings vary in size from between 6 to 30 delegates and guests with Executive consisting of up to 20 and conferences from 60-180;
- All attendees **MUST** produce proof of vaccination status before entry;
- Rapid Antigen Testing (RAT Tests) will be provided and must be undertaken daily prior to entry to **ANY** meetings;
- Venues for meetings will require sufficient space to accommodate seating arrangements of no less than 2 square metres between each attendee;
- Attendees will be required to wear suitable facial masks (KN95) or equivalent during meetings, masks will be provided following a successful negative RAT test;
- Venues for Branch Meetings, Executive and Conferences **MUST** provide the means for delegates unable to attend in person to participate via ZOOM, Teams or other suitable means;
- In addition to the above, any person that attends a meeting must abide by current Health orders at the time of the meeting.

These measures are taken to ensure as far as is reasonably practical the health and safety of all attendees, any persons refusing to abide by these safety measures and procedures will be refused “in person” entry to the meeting or conference and suitable alternative options for participation may be considered.

Date Policy Created	8 February 2022
Policy Reviewed by: Executive Front Bench & Management Team	8 February 2022
Policy Amended:	
Policy Endorsed: <ul style="list-style-type: none">• Executive	14 February 2022
Policy Review Date:	2025